

Dixon City Commission
Regular Session
Monday, July 12, 2021, 6pm

Dixon City Commission met in session Monday, July 12, 2021, 6 p.m. Attending were Mayor Carolyn Townsend, Commissioners Dorris Crowley, James Poe, Terry Webb, and Randy Norman, and City Clerk Barbara Goff.

Minutes were approved on a motion by Commissioner Webb, seconded by Commissioner Poe, all ayes.

Bills were approved on a motion by Commissioner Norman, seconded by Commissioner Poe, all ayes.

Mayor Townsend provided reporting to the Commission. Water loss is currently up, at a rate of 26%. This is partly due to the opening of the spray park and partly due to the difference when readings are taken by the County and the City. There are also a couple of leaks in the City that are scheduled to be repaired this week.

Baker Park is being well utilized this summer. The opening of the spray park and bringing some food trucks in for fundraising support for the parks has helped to increase popularity. There remains discussion within the community regarding the tennis courts at Bourland Park. The Commission expects to review repair options and hopefully have a repair project planned for next summer. With the completion of the spray park, the City will be able to apply for a Land and Water Conservation grant next year that may be able to help fund the cost.

Commissioner Norman presented estimations from Scotty's Contracting and Stone for some street resurfacing within the City. All of the areas mentioned have previously had patches, but are need of repair again. The County has an upcoming project and, by way of interlocal agreement, can include City streets at their price rate. Proposed streets for resurfacing included College St, Stegal St, Lakeview Drive, and Woodland Acres, at a total cost to the City for around \$17,500. Commissioner Crowley made a motion to proceed with the resurfacing project as presented, seconded by Commissioner Webb, all ayes.

Concerning Fire Department funds: \$15,000 was removed from the Fire Department checking at end of fiscal year 2020-21 and deposited into a new CD for the Fire Department to prepare for the future purchase of a fire truck.

An update was provided prior to the meeting from Code Enforcement Officer Sondra Norman regarding the property at 247 St Rt 132W. Mrs. Norman has made multiple attempts to inspect the property for completion of trash removal, but the owners will not answer the door to allow the inspection. The City will prepare and mail a bill for the fine set by the Code Enforcement Board, and further steps may be taken.

There are several sidewalks in need of repair within the City. Grants for sidewalk repair may be available, and some funding from the upcoming American Rescue Plan Act may possibly be used for the purpose as well. In preparation for possible funding, Commissioner Norman made a motion to appoint Commissioners Crowley and Webb to a committee to survey sidewalks, make a map and report for areas needing repair and clearing of obstructions, seconded by Commissioner Crowley, all ayes.

Commissioner Webb made a motion to approve the Webster County PVA to prepare the City's property tax bills for the 2021 year, seconded by Commissioner Poe, all ayes.

A section of the Personnel Policy concerning vacation leave for employees was discussed. Currently the policy allows for carryover of sick leave only; it was proposed to allow carryover of vacation leave as well, not to exceed 24 days. Vacation leave will also now be accrued at a rate of 1 day per month, instead of given 12 days per fiscal year. Commissioner Crowley made a motion to accept the proposed changes to the Personnel Policy, with the addition that employees who give proper written resignation be paid for all vacation time accrued at termination, seconded by Commissioner Webb, all ayes.

A second reading of an update to the sewer ordinance was approved on a motion by Commissioner Norman, seconded by Commissioner Poe, all ayes. The update allows the City to add \$1 handling fee to all sewer customers within the City. Since the sewer is operated by the County and falls under PSC regulation, City Attorney Ben Leonard was advised by a representative at PSC the handling fee would be allowed.

A motion to adjourn was made by Commissioner Webb, seconded by Commissioner Norman, all ayes.

Signed: Carolyn Townsend
Carolyn Townsend, Mayor, City of Dixon

Barbara Goff
Barbara Goff, City Clerk, City of Dixon